

be entered. If you select Order Changes you can select to run for any episode (including current) and date range within the episode selected can be entered. Example run order changes on current episode for past month.

Select the Order Type(s) you need to see for the individual.

Select episode and type in dates (ONLY IF RUNNING FOR ORDER CHANGES)

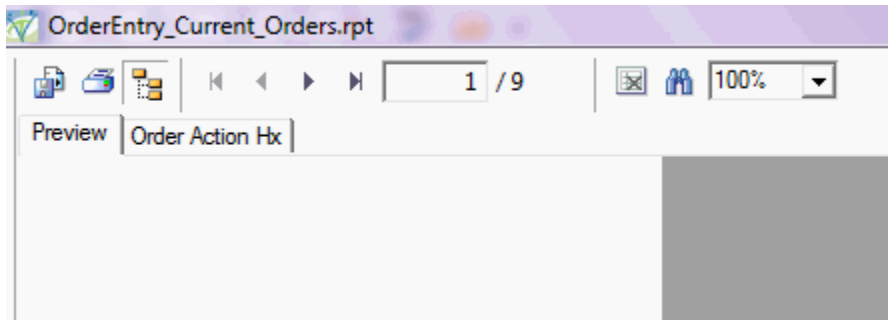
Click on Process Report.

Report will process and appear on screen. Report will contain Individuals information at the top of each page of the report and the Orders will be listed in Alphabetical order on the report. Example of order info below:

AVEENO BATH TREATMENT OILATED (OATMEAL, GUM FRACTION) 100 % TOPICAL APPLICATION POWDER FOR SUSPENSION 1 APPLICATION	9/9/2016	12:11 PM	DOCTOR NAME	2/20/2017	02:38 PM
Special/Additional Instructions: USE BATH DAILY AS NEEDED				Renew	
				Order Details	Order Action Hx
BENADRYL (diphenhydramine) 25 MG ORAL CAPSULE 25 MG	3/2/2017	01:19 PM	DOCTOR NAME	3/2/2017	01:20 PM
Special/Additional Instructions: (GENERIC)				Create New Order	
				Order Details	Order Action Hx

To view more information on the order, click on [Order Details](#) or the [Order Action History](#) click on the BLUE links to the right side of the report information.

To go back to the report after viewing details or history, click on the Preview tab in the top left corner of the screen.



To exit the report, click the red x in the top right corner of the report.