

# **Georgia Department of Behavioral Health & Developmental Disabilities**

# **Judy Fitzgerald, Commissioner**



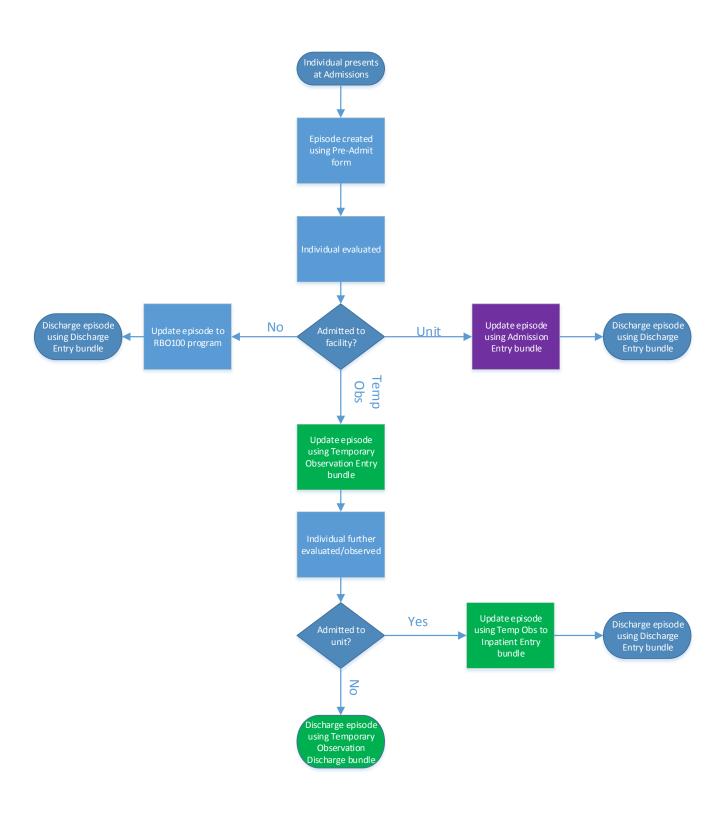
Netsmart Technologies Incorporated

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Admissions Process Quick User Guide

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## **Quick Reference Guide for Forms and Programs**

Scenario	Form to Use	Program Code Used
Individual arrives at facility	Pre Admit	XXO102-PreAdmit-Brief Assessment
Individual is evaluated and not admitted	Admission Entry	RBO100-Brief Assessment
Individual is evaluated and is admitted to Temporary Observation	Temporary Observation Entry	JAO260-Preadmit-23 Hour Observation
Individual is admitted to Inpatient unit from Temporary Observation	Temp Obs to Inpatient Entry	AAI600-Adult Mental Health HAI600-Forensic Inpatient HBI600-Forensic (CSH only)
Individual is evaluated and admitted to Inpatient Unit without going to Temporary Observation	Admission Entry	AAI600-Adult Mental Health HAI600-Forensic Inpatient HBI600-Forensic (CSH only)
Individual discharged as non- admit	Discharge Entry	
Individual discharged from Temporary Observation	Temporary Observation Discharge	

### **Quick Reference Guide for Bundle Screens**

Admission Entry	Temporary Observation Entry	Temporary Obs to Inpatient Entry	Temporary Observation Discharge Entry
Admission	Program Transfer	Admission	Pre-Admit Discharge
GA Admit Supplemental	GA Admit Supplemental	Admission Legal	Supplemental Discharge
		Status	Information
Client County/Region	Client County/Region		
Admission Legal Status	Admission Legal Status		
Admission Referral	Admission Referral		
Information	Information		
Client's Representatives	Client's Representatives		
Client's Relatives	Client's Relatives		
Emergency Contacts	Emergency Contacts		
Client Employment	Client Employment		
Income and Benefits	Income and Benefits		
Medicare/Medicaid	Medicare/Medicaid		
GA Hold Order Status	GA Hold Order Status		